

From

The Excise & Taxation Commissioner,
Haryana, Panchkula.

To

All the Dy. Excise & Taxation Commissioners (ST/Excise/PGT),
In the State of Haryana.

Memo No. 1819 /AA-III,
Chandigarh, dated the 15-07-15

Subject: Monthly report of recovery of arrears.

Memo


Reference on the subject noted above.

It has been observed by the Govt. that in the case of recovery of old arrears specially while submitting replies to audit paras in which recoveries of arrears are involved, only a single line is written "efforts are being made to recover the arrears" but no details of efforts are given as to what efforts were made to recover the arrears. You are, therefore, directed to give the details of the efforts made to recover the arrears and also to send the monthly report of recovery of the arrears in the following proforma :-

1. Name of the Distt.
2. Name of the Officer and T.I.
3. Name of the dealer with TIN No.
4. Assessment year & date of order
5. Amount of arrears.
6. Name of the prop/partners
 - (a) action taken against prop/partners
 - i. date of letter issued to the partners/prop.
 - ii. date of issue of warrant.
 - iii. date of execution of warrant.
 - iv. Period of arrest & date of release.
 - v. Amount recovered.
7. Name of the sureties.
 - (a) action against sureties.
 - i. date of letter issued to surety.
 - ii. date of issue of warrant.
 - iii. Date of execution of warrant.
 - iv. Period of arrest & release.
 - v. Amount recovered.

8. Action against properties.


- i. Date of letter issued to the MC/Tehsildar/HUDA regarding details of properties owned by the prop/partners/sureties.
- ii. Personal visit by T.I./other officials
- iii. Date of information received.
- iv. Date of attachment of the property.
- v. Date of sale of property.
- vi. Amount recovered.



Joint Excise & Taxation Commissioner (A)
for Excise & Taxation Commissioner, Haryana

Endst No. 1819 /AA-III, Panchkula, dated the 15-07-10

A copy is forwarded to the following for information :-

1. All Addl. Excise & Taxation Commissioners.
2. All JETCs (Appeals) and (Range) in the State of Haryana.
3. Superintendent (Computer) for sending E-mail to all the DETCs (ST) and uploading on website.
4. PS to FCET (for information of the Ld. FCET).
5. PA to ETC (for information of the Ld. ETC).


Joint Excise & Taxation Commissioner (A)
for Excise & Taxation Commissioner, Haryana


16/7
Ankit Prasad